



## EXECUTIVE SUMMARY

**Recommendation that the Broward College District Board of Trustees authorize the Standard Agreement (Purchase Order) with the International Association of Directors of Law Enforcement Standards and Training (IADLEST) for membership and renewal dues for FY2024-2025 for Public Safety Pathway/Institute of Public Safety. Fiscal Impact: \$300.00, Cumulative amount: \$0.00, Revenue: \$0.00**

**Presenter(s): Jeffrey Guild, Vice Provost of Academic Affairs**

**1. Describe the purpose of this purchase of goods, services, information technology, construction, or use of space.** The purpose and benefit of this membership is to keep up to date with the training of other National Law Enforcement Training Centers. As a member, the Dean of the Institute can communicate directly with other agencies on a national level to determine the best course of action regarding Institute training and discuss any topics brought forth by the Florida Department of Law Enforcement and the Criminal Justice Standards and Training Commission.

**2. Describe the competitive solicitation method used or, if none, the exemption relied on for bid waiver.** Small purchase for Category One (\$0.00 - \$10,000) per College Procedure A6Hx2-6.34 was used, where there are no formal or informal competitive requirements for goods and services acquired by the College at this dollar threshold. Membership dues, per the Florida Statute 119.01(3) requires that all financial, business and membership records held by the organization in relation to the individual(s) or organization(s) for whom a purchase order is being issued are to be considered public records and shall be subject to the provisions of Florida Statute 119.07.

**3. Describe business rationale for the purchase and how it was procured.**

**(A) What is the benefit of the purchase. If there is an ROI, describe the ROI and how calculated.** As in the past, the ROI has been exceeded since the knowledge and insight gained while communicating with other agencies on a national level is invaluable to developing the training at the Institute.

**(B) How does the purchase support the Strategic Business Plan.** This membership directly feeds the Student Development portion of the Strategic Business Plan by communicating directly with other training centers around the country. The Institute is able to develop the most comprehensive and up to date academy training to provide the best-in-class student experience.

**(C) If applicable, what is the rationale for the use of piggybacks, existing contract extensions, bid waivers in lieu of the College conducting a competitive solicitation.** Not applicable

**(D) If a competitive solicitation process was conducted by the College, describe the process. Not Applicable**

**4. Did the vendor amend Broward College's legal terms and conditions [to be answered by the Legal Office] if the College's standard contract was used and was this acceptable to the Legal Office? The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.**

**This Executive Summary is approved by:**

**Jeffrey Guild  
Vice Provost of Academic Affairs**

## APPROVAL PATH: 128 IADLEST - Membership and Renewal Dues FY2024-25

Review Executive Summary and Add Files	Melissa Grace	10/31/2024
Auto Complete - No IT Review Needed	Melissa Grace	10/31/2024
Department Head 1 Review	Wayne Boulier	10/31/2024
Department Head 2 Review	Jeffrey Guild	11/5/2024
Department Head 3 Review	Jamonica Rolle	11/13/2024
Departments Approved-Auto Complete	Melissa Grace	11/18/2024
Auto Complete-No IT Review Needed	Raj Mettai	11/18/2024
Contracts Coordinator Review	Natalia Triana-Aristizabal	11/18/2024
Procurement Review	Orlando Aponte	12/5/2024
Budget Review - Associate Vice President, Budget	Christine Sims	12/16/2024
CFO Review	Rabia Azhar	12/16/2024
Attorney Review	Kristina Raattama	12/18/2024



**International Association of Directors of Law  
Enforcement Standards and Training**  
152 S. Kestrel Pl., Ste. 102  
Eagle, Idaho 83616

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[mikebecar@iadlest.org](mailto:mikebecar@iadlest.org)

October 21, 2024

**For:** Annual dues for Academy Director membership.....\$300.00

Please return this invoice to IADLEST

<b>To:</b>	Wayne Boulier	Phone:	(954) 201-6789
	Broward College/Police Academy	Email:	<a href="mailto:wboulier@broward.edu">wboulier@broward.edu</a>
	3501 Davie Road, Bldg. #22		
	Davie, FL 33314		

Complimentary Memberships: (2) Available

Please make checks payable to:

International Association of Directors of Law Enforcement Standards and Training  
(IADLEST)  
152 S. Kestrel Pl., Ste. 102  
Eagle, ID 83616